DEPARTMENT OF THE ARMY
US ARMY FOREIGN SCIENCE AND TECHNOLOGY CENTER
220 Seventh Street, N.E.
Charlottesville, Virginia 22901-5396

FSTC PAMPHLET
No. 310-1

15 Nov 1986

Military Publications
INDEX OF ADMINISTRATIVE PUBLICATIONS

Paragraph

SECTION I. INTRODUCTION

1. <u>Purpose and Scope.</u> Provides a current numerical list all administrative publications created within the US Army Foreign Science and Technology Center (FSTC). Applies to all organizational elements of FSTC.

2. <u>Requisitions of Publications.</u> Requisitions of additional copies of publications listed herein will be submitted to the proponent. The only exceptions to this procedure are FSTC REG 10-1, FSTC MEMO 11-7, and FSTC PAM 11-1 which will be requisitioned from the FSTC supply room.

3. <u>Maintenance.</u> Administration-Logistics Division is responsible for maintaining accuracy of this pamphlet through publication changes or revisions.

4. <u>Responsibilities.</u> Publication proponents will ensure periodic reviews are effected and revisions, supersessions, and recissions are submitted to AL Div by DF.

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*This Pamphlet supersedes FSTC PAM 310-1, 2 May 1985

SECTION II.   LIST OF CURRENT PUBLICATIONS

5. FSTC Supplements to Higher Headquarters Regulations

No.	Date	Change	Title	Proponent
			Army Program	
1 to AR 11-28	13 Nov 85		ECONOMIC ANALYSIS AND PROGRAM EVALUATION FOR RESOURCE MANAGEMENT	RM
			Communications-Electronics	
1 to AR 105-23	22 Jul 81		ADMINISTRATIVE POLICIES AND PROCEDURES FOR BASIC TELECOMMUNICATIONS SERVICE	CE
1 to AR 105-31	1 Apr 84		RECORD COMMUNICATIONS	CE
			Military Publications	
1 to AR 310-2	23 Feb 84		IDENTIFICATION AND DISTRIBUTION OF DA PUBLICATIONS AND ISSUE OF AGENCY AND COMMAND ADMINISTRATIVE PUBLICATIONS	AL
			Office Management	
~~1 to AR 340-9~~	~~20 Oct 80~~		~~OFFICE SYMBOLS~~	~~AL~~
1 to AR 340-15	23 Oct 81	1	PREPARING CORRESPONDENCE	AL
			Security	
1 to AR 380-5	18 Jul 83		DEPARTMENT OF THE ARMY INFORMATION SECURITY PROGRAM	SO
			Operations and Signal Security	
1 to AR 530-4	11 Sep 81		CONTROL OF COMPROMISING EMANATIONS	CE

obsolete

No.	Date	Change	Title	Proponent
			Personnel - General	
1 to AR 600-21	23 Jul 81		EQUAL OPPORTUNITY PROGRAM IN THE ARMY	EO
			Personnel Absences	
1 to AR 630-5	22 Nov 82		LEAVE, PASSES, ADMINISTRATIVE ABSENCES, AND PUBLIC HOLIDAYS	AL

6. FSTC Regulations

No.	Date	Change	Title	Proponent
			Administration	
1-8	1 Oct 86		CLEARANCE OF DEPARTING PERSONNEL	AL
5-1	28 Oct 82		REVIEW AND ANALYSIS - GENERAL CONCEPT AND RESPONSIBILITIES	RM
			Organizations and Functions	
10-1	1 Apr 86		MISSION FUNCTIONS ORGANIZATION	PO
			Army Program	
11-3	21 Nov 85		FSTC COST REDUCTION PROGRAM	RM
11-9	5 Jun 85		RESOURCE MANAGEMENT - COST ANALYSIS	RM
310-1	15 Sep 86		ADMINISTRATIVE PUBLICATION SYSTEMS	AL
			Military Intelligence	
381-2(C)	3 Nov 80		QUICK REACTION CAPABILITY PROCEDURES FOR COLLECTION OF FOREIGN MATERIEL (U)	FM
			Civilian Personnel	
672-1	1 Jun 85		FSTC COMMANDER'S AWARDS	CP
690-2	3 Jan 85		MERIT PROMOTION AND RELATED PLACEMENT PLANS	CP
690-7	26 Jan 79		PREPARATION AND SUBMISSION OF SF-52	CP

No.	Date	Change	Title	Proponent
			Civilian Personnel	
690-8	16 Feb 82		EMPLOYEE TRAINING & DEVELOPMENT	CP
690-9	2 Jun 86		EMPLOYMENT OF CONSULTANTS AND EXPERTS	CP
690-13	2 Mar 78		EMPLOYEE PLACEMENT FOLLOW-UP	CP
			Procurement	
715-2	3 Apr 81		EXTERNAL ASSISTANCE CONTRACTS	AL

7. FSTC Memoranda

No.	Date	Change	Title	Proponent
			Administrations	
1-1	29 Oct 84		PERSONNEL IN-PROCESSING	AL
1-3	11 Sep 85		INTERNAL HANDLING OF ELECTRICALLY TRANSMITTED MESSAGES	PO
1-6	1 Jan 86		OFFICIAL VISITS TO FSTC	PO
1-7	19 Mar 85		NORMAL TOUR OF DUTY	CP
1-11	15 May 85		DOCUMENTATION OF OFFICIAL TEMPORARY DUTY TRAVEL	PO
			Army Programs	
11-7	7 Apr 86		INTELLIGENCE MANAGEMENT DECISION SUPPORT SYSTEM: MANHOUR ACCOUNTING AND REPORTING PROCEDURES	PO
37-2	18 Sep 75	1	TEMPORARY DUTY TRAVEL AND TRANSPORTATION	RM

No.	Date	Change	Title	Proponent
			Medical Services	
40-1	28 Jan 85		MEDICAL TREATMENT ENTITLEMENTS AND PROCEDURES	AL
			Transportation and Travel	
55-1	1 Nov 78	1	TRANSPORTATION AND TRAVEL SERVICES	RM
			Communications-Electronics	
105-2	15 Nov 85		REQUESTS FOR TELEPHONE SERVICES	CE
105-3	22 Feb 79	1-4	REDUCTION AND CONTROL TELECOMMUNICATIONS TRAFFIC IN AN EMERGENCY (MINIMIZE)	CE
105-4	1 Nov 81	1	TELECOMMUNICATION PLANNING	CE
			Audio-Visual Services	
108-1	6 Mar 79	1	GRAPHIC SERVICES	PS
108-2	19 Dec 78		35-MM SLIDES	PS
			Army Reserve	
140-1	9 Jun 80		INDIVIDUAL MOBILIZATION AUGMENTATION (IMA)	AL
140-2	8 Dec 80		PROFESSIONAL RESERVIST INTELLIGENCE PRODUCTION SUPPORT PROGRAM (PRIPS)	AL
			Military Police	
190-1	26 Aug 85		CARRYING OF FIREARMS BY FSTC PERSONNEL	AL
190-2	19 May 76	1-2	PHYSICAL SECURITY AND CONTROL OF WEAPONS AND AMMUNITION	SO
190-3	1 Jul 81	1-3	FSTC SECURITY ACCESS CONTROL SYSTEM	SO
190-4	15 Jul 81		CLOSE OF BUSINESS SECURITY CHECK PROCEDURES	SO
190-5	30 Apr 79		CRIME PREVENTION PROGRAM	SO
			Installations	
210-1	17 Apr 86		USE OF ELECTRICAL APPLIANCES	AL
210-2	Aug 83		FSTC CONFERENCE ROOMS	PO

No.	Date	Change	Title	Proponent
			Installations	
215-1	1 Jan 85		FSTC MWR COUNCIL	AL
			Military Publications	
310-2	17 Feb 81	1	DISTRIBUTION AND RESUPPLY OF NON-INTELLIGENCE PUBLICATIONS, BLANK FORMS, CORRESPONDENCE	AL
310-4	6 Jan 81		PUBLICATION PROCESSING OPERATIONS	PS
310-7	3 Mar 82	1	REQUEST FOR PROCUREMENT OF PERIODICALS BOOKS, AND OTHER OPEN LITERATURE	IS
			Training	
350-1	10 Feb 84		CONDUCT OF ARMY PHYSICAL READINESS TRAINING (APRT) TEST	AL
			Army Public Affairs	
360-1	1 Dec 80		PUBLIC AFFAIRS AND COMMUNITY RELATIONS PROGRAM	AL
			Security	
380-1	20 Sep 83		PREPARING FOMCAT VOLUMES FOR RELEASE TO UK, CANADA, AUSTRALIA, NATO, AND SHAPE TECHNICAL CENTRE	SO
380-2	27 May 81	1	PROCEDURES FOR SECURITY CONTROL NATO DOCUMENTS	SO
380-4	29 May 81	1-2	SECURITY OF CONTAINERS	SO
380-7	13 Dec 73	1	TRANSPORTING CLASSIFIED MATERIAL BY PERSONNEL IN A TRAVEL STATUS	SO
380-9	6 Feb 81	1-2	REPRODUCTION OF CLASSIFIED MATERIAL	SO
380-12	9 Apr 79	1	DESTRUCTION PROCEDURES FOR CLASSIFIED AND SENSITIVE MATERIAL	SO
380-13	12 Oct 79	1	DOCUMENTING CLASSIFICATION DETERMINATIONS	SO

No.	Date	Change	Title	Proponent

Security

| 380-14(C) | 2 Jul 82 | | FOREIGN RELEASE IN SUPPORT OF THE ALWTIC | SO |

Military Intelligence

| 381-1 | 25 Nov 85 | | CURRENT INTELLIGENCE BRIEFING | CI |
| 381-3 | 15 Feb 85 | | SCALE MODELS OF FOREIGN MATERIEL | FM |

Safety

| 385-1 | 10 Mar 82 | 1 | FSTC SAFETY PROGRAM | PO |

Civilian Personnel

690-2	22 Jun 81		ADVANCE LEAVE PROCEDURE	CP
690-3	26 Nov 84		THE CLERICAL OVERHIRE TRANSITION ELEMENT	CP
690-5	16 Feb 82		AFFIRMATIVE ACTION PROGRAM HIRING, PLACEMENT & ADVANCEMENT OF HANDICAPPED INDIVIDUALS INCLUDING DISABLED VETERANS	CP
690-6	2 Aug 82		UPWARD MOBILITY PROGRAM (UMP)	CP

Logistics

| 700-1 | 4 Apr 83 | 1 | LOGISTIC SERVICES | AL |

8. FSTC Circulars

Army Programs

| 11-1 | 25 May 82 | | UTILIZATION OF THE UNITED KINGDOM INTEGRATED OFFICER | RA |

Automation Management

| 18-1 | 15 Feb 86 | | ACQUISITION, MANAGEMENT, USE, AND SECURITY OF SMALL COMPUTER SYSTEMS | AM |

Personnel Evaluations

| 690-1 | 1 Dec 86 | | AFFIRMATIVE ACTION PROGRAM | CP |

9. FSTC PAMPHLETS

No.	Date	Change	Title	Proponent
			Army Programs	
11-1	15 Oct 82	1	THE FSTC PRODUCTION PROCEDURES	PO
			Army Automation	
18-1	16 May 83		DATA PROCESSING ACTIVITY (DPA) MANAGEMENT, PROCEDURES, AND STANDARDS	CS
			Military Publications	
310-1	15 Nov 86		INDEX OF ADMINISTRATIVE PUBLICATIONS	AL
310-2	2 May 85		INDEX OF AUTHORIZED FORMS	AL
310-4	Mar 80		FORMAT GUIDE FOR DRAFTS OF S&T INTELLIGENCE PUBLICATIONS	RA
310-6	12 Feb 82		FORMAT GUIDE FOR FOREIGN MATERIEL EXPLOITATION REPORTS	FM
			Office Management	
340-4	1 Dec 83		ACTION OFFICERS GUIDE	OC
			Civilian Personnel	
672-1	17 Mar 86		INCENTIVE AWARDS	CP
690-1	24 Feb 83		GRIEVANCE PROCEDURES	CP

(AIAST-PR-AL)

FOR THE COMMANDER:

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